

Our Ref.: \_\_\_\_\_

Date: \_\_\_\_\_

Customer No.: \_\_\_\_\_

Sort code: \_\_\_\_\_

To \_\_\_\_\_

Name and address of principal:

Contact details of person in charge at principal's end:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

## Application for Amendment of a Guarantee

No. of Guarantee	Currency/Amount of Guarantee	Beneficiary
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I/We ask you to amend or to arrange for amendment of the above mentioned guarantee:

**12** 1. **Amount of guarantee**  
 increase to: \_\_\_\_\_  reduce to: \_\_\_\_\_

2. **Agreed surcharge on amount of guarantee** (for guaranteed interest and costs)  
 increase to \_\_\_\_\_  reduce to: \_\_\_\_\_

**F8** 3. **Expiry of guarantee**  
 extend until:  \_\_\_\_\_  shorten to: \_\_\_\_\_  
 unlimited as to its validity

**14** 4. **Amendment of exact description** of principal liability of the underlying business/transaction  
 (Object of delivery in the same language as used in the offer/contract etc./if known: expected date of delivery):  
 \_\_\_\_\_  
 \_\_\_\_\_

5. **Amendment of guarantee** to be delivered by  
 registered/airmail  courier service  handing over  simple mail dispatch (for domestic sureties only)  
 to  me/us  Beneficiary  
 third party \_\_\_\_\_

6.  I am/We are acting for my/our own economic interest and not upon request of a third party.  
 I/We am (are) acting upon request of a third party.  
 ↳  The third party mentioned is a majority owned subsidiary (> 50 % share)  
 Consequently, please amend the guarantee for the economic interest of: (no P.O. Box address)

Name \_\_\_\_\_

Street, number \_\_\_\_\_

Postal code, City, Country \_\_\_\_\_

### Duty of the account holder to cooperate pursuant to the German Money-Laundering Act:

In the event that the mandatory information, given to the bank, changes in the course of the business relationship the account holder is obliged to notify the bank without undue delay.

**F** 7. **Other**  
 \_\_\_\_\_  
 \_\_\_\_\_

### Notice for Applicant:

Amendments of the guarantee will become valid only after they have been expressly consented to by the beneficiary.

This applies especially to amendments being unfavourable to the beneficiary.

**This order is subject to your Conditions for Guarantee Business and also to your General Business Conditions which may be inspected at any branch of the Bank and are sent on request. Several signatories are liable as joint and several debtors.**

Unterschriften geprüft: \_\_\_\_\_  
 (Unterschrift des Bank-Angestellten)      Stempel und Unterschrift(en) des Auftraggebers

Bank internal remarks referring to the Application for Amendment of a Guarantee dd \_\_\_\_\_, no. of guarantee: \_\_\_\_\_,  
Avalbetrag: \_\_\_\_\_, neuer Avalbetrag: \_\_\_\_\_, Kundennummer: \_\_\_\_\_

## Bearbeitungsvermerke der Bank

Avalprovison p.a.: % \_\_\_\_\_  
Mindestprov.betrag: \_\_\_\_\_ EUR p.a.  
Bearbeitungsentgelt: \_\_\_\_\_ EUR  
Änderungsentgelt: \_\_\_\_\_ EUR  
\_\_\_\_\_ : \_\_\_\_\_ EUR

Genehmigung Verzicht/Teilverzicht

Datum \_\_\_\_\_ Unterschrift Kompetenzträger \_\_\_\_\_

Vorliegenden „Auftrag zur Änderung eines Avals“ kreditmäßig geordnet:

Datum \_\_\_\_\_ Unterschrift Kompetenzträger \_\_\_\_\_

## Bearbeitungsvermerke bei Herauslage an Tochtergesellschaften Mehrheitsbesitz (> 50 %)

Hiermit bestätige ich, dass es sich bei dem in Punkt 6 aufgeführten abweichenden Auftraggeber um eine Tochtergesellschaft im Mehrheitsbesitz (> 50 %) handelt.

Die Beteiligungsverhältnisse habe ich anhand Register/Gesellschafterliste, die in der eAkte F abliegen, geprüft.

Ort, Datum \_\_\_\_\_

Unterschrift \_\_\_\_\_

Name in Klarschrift \_\_\_\_\_