

Presentation of documents and / or drafts for Collection

Seite 1/2

Copy for the bank

To

Name and address of the presenting party:

Name

Name

Street

Post code/place

Contact person for further information

Phone No. _____ Fax _____

E-Mail

Our ref.-number:

_____ the following documents for collection as per below mentioned instructions:

Draft/receipt	Commercial invoice	Bill of Lading	Airwaybill
_____	_____	_____	_____
Road Consignment Note (CMR)	Railway Bill	Certificate of Origin	Movement Certificate
_____	_____	_____	_____
Insurance policy/certificate	Forwarders certificate of receipt	Weight. List/Packing List	Customs/Consulate Invoice
_____	_____	_____	_____
Further documents			
_____	_____	_____	_____
_____	_____	_____	_____

Currency/Amount: _____	Maturity: _____
Drawee: _____	Collecting bank: _____
_____	_____
_____	_____
_____	_____

Covering shipment of _____

by _____ from _____ to _____

on _____.

Importer _____	The documents are to be delivered against:
_____	<input type="checkbox"/> payment
_____	<input type="checkbox"/> acceptance due on/at _____
_____	<input type="checkbox"/> Letter of Undertaking
	<input type="checkbox"/> free of charge
	<input type="checkbox"/> _____

Instructions of protest (in case of payment by bill of exchange):

Despatch of documents by:

courier service _____ our customer No.: _____

Presentation of documents and / or drafts for Collection

Seite 1/2

Copy for the customer

To

Name and address of the presenting party:

Name

Name

Street

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Contact person for further information

Phone No. _____ Fax _____

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Further documents			
_____	_____	_____	_____
_____	_____	_____	_____

Currency/Amount:	_____	Maturity:	_____
Drawee:	_____	Collecting bank:	_____
	_____		_____
	_____		_____
	_____		_____

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